

Directors of Training Advisory Group (DOTs) Terms of Reference

1. Regulations

Regulation 12.1 of the RANZCP Training and Assessment Regulations states:

Training Programs

Each training program must have the following:

- *A Director of Training formally designated by the Committee for Training/Sub-committee for Advanced Training*

2. Directors of Training Advisory Group – Terms of Reference

The Directors of Training (DOT) Advisory Group is comprised of all Directors of Training formally designated to this role by the Committee for Training.

The DOT advisory group has the following roles and responsibilities:

- 2.1 Advise the Committee for Training (CFT) on issues related to the delivery of RANZCP training programs
- 2.2 Make recommendations to the CFT on training issues for CFT action
- 2.3 Consider and advise CFT on local training issues and circumstances
- 2.4 Where appropriate bring local training issues to the attention of the Branch Training Committee (BTC) and New Zealand Training Committee (NZTC)
- 2.5 Collaborate with and provide feedback to College staff on matters pertaining to RANZCP training programs
- 2.6 Provide leadership and appropriate training and support to trainees and supervisors in relation to RANZCP training programs

3. DOT/DOT Advisory Group Reporting Relationships

- 3.1 DOTs participate in and report to their BTC / NZTC on matters pertaining to training
- 3.2 DOTs report via the DOT Advisory Group to the CFT and thence to the Education Committee

4. Meetings

- 4.1 The DOT Advisory group will meet face to face for 1 day twice per year
- 4.2 The DOT Advisory group will meet for 1 hour monthly by teleconference from March to November

5. Appointment of Chair

- 5.1 The DOTs will nominate the Chair from the DOT AG at the end of the February face to face meeting, when the previous chair's term is up.
- 5.2 In the event of more than one nomination, the DOT AG will conduct a secret ballot, with the successful nominee requiring a simple majority of votes.
- 5.3 The DOT Chair nominee will be forwarded to the CFT for recommendation to the Education Committee.
- 5.4 The term of office for the Chair shall be 3 years from conclusion of the February DOT AG Meeting in the election year in which he/she was elected.
- 5.5 The Chair will be eligible for re-appointment to this position to serve a maximum of 2 consecutive terms i.e. 6 years.
- 5.6 If no DOT Chair is proposed in February face-to-face meeting, nominations will be called for via email from the DOT AG.

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