

# The Medlicott Award

## Terms of Reference



<b>Authorising Body:</b>	Board via the Awards and Recognition Committee
<b>Responsible Committee(s):</b>	Bi-National Committee for the Faculty of Forensic Psychiatry
<b>Responsible Department(s):</b>	Membership and Events
<b>Document Code:</b>	<b>TOR The Medlicott Award</b>

## Description

The Medlicott Award was made possible by the Medlicott Family and was established in 1999 in honour of Professor Emeritus Reginald Medlicott. Professor Medlicott was the inaugural president of the RANZCP following its incorporation in 1963 and was a leading forensic psychiatrist in New Zealand.

The Award is designed to encourage achievements and excellence in research in forensic psychiatry.

## Eligibility Criteria

The Award is open to Advanced Trainees in Forensic Psychiatry, or Fellows who have achieved the Advanced Certificate in Forensic Psychiatry within the 24 months prior to the award application deadline.

Applicants shall have completed meritorious research in the field of forensic psychiatry, either conducted within the Advanced Training program in Forensic Psychiatry or the subsequent two years after the granting of an Advanced Certificate. Research should have been performed at least partly in Australasia, within the two years prior to application for the Award.

Previous recipients of the Award will not be eligible to receive the Award on any further occasion.

Periods of extended leave (e.g. parental leave) may alter the period of eligibility and can be taken into account by the Selection Panel. Relevant information should be outlined within the submission. Accordingly, members who have worked or trained on a part-time basis, are on or are returning from parental leave, a break in training, or undertaking another form of leave including carers/family leave can be considered for nomination.

## Form of Award:

The Prize comprises of:

- A\$1200
- A beautifully framed certificate
- A complimentary registration to the Faculty of Forensic Psychiatry's annual conference.
- The recipient is also invited to attend the College Ceremony at the RANZCP's Congress where the award will be presented.

The award does not include travel support for the recipient to attend Congress. The winner will also be invited to present their research at the next Faculty conference.

## **Frequency**

The Medlicott Award is presented annually, although if there are no suitable applicants, the Medlicott Award will not be awarded that year.

## **Application Process**

Fellows and Advanced Trainees who meet the criteria are required to submit an anonymised cover letter and an anonymised copy of their research work (which is the subject of the Award).

Submissions may take the form of:

- the Advanced Certificate in Forensic Psychiatry Research Project
- a published article
- a draft article suitable for publication
- a 2–3-page structured synopsis.

Where there are multiple authors involved, the application must indicate the contribution of the applicant's work.

## **Selection Panel Composition and Operation**

The Selection Panel shall consist of the Chair, Sub-committee for Advanced Training in Forensic Psychiatry; the Chair, Faculty of Forensic Psychiatry; and the Chair, Committee for Research (or their nominees).

Achieving appropriate diversity, including gender balance, will be considered when forming the Selection Panel.

It is the responsibility of all members of the selection panel to comply with the RANZCP Declaring and Managing Conflict of Interest Guideline and to promptly take appropriate action to effectively manage the conflict of interest. In the event that a conflict of interest is identified:

1. the Chair will be responsible for addressing the conflict and taking appropriate steps to ensure the integrity of the selection process is maintained; or
2. where the Chair declares a conflict of interest, and it is not possible to make alternative arrangements, the decision will be deferred to the remaining members of the selection panel.

In the opinion of the Selection Panel, the research which is the subject of the Award shall be judged to be of sufficient merit to warrant the Award being presented in a given year; and be original work primarily researched by the applicant.

The Selection Panel will review applications on the basis of:

- originality
- scientific merit
- contribution to the knowledge base of forensic psychiatry.

## **Final Determination**

After reviewing the scoring and comments of each Selection Panel member, the Convenor will determine the highest scored applicant. This will then be confirmed by the Panel.

## Revision Record

<b>Contact:</b> Senior Manager, Membership Services (Membership and Events) Man			
Date	Version	Approver	Description
October 2012	1.0	RANZCP Manager, Membership Services	New document
June 2018	1.1	Senior Manager, Governance, & Manager, Membership Engagement	Updated to clarify administrative processes.
August 2019	1.2	Coordinator, Membership Services	Updated terminology, and to clarify application process.
November 2025	1.3	Executive Manager	Minor amendments
<b>2026</b>			<b>NEXT REVIEW</b>