

2025 Notice of Annual General Meeting (AGM)

The Royal Australian and New Zealand College of Psychiatrists
ABN 68 000 439 047



The Royal
Australian &
New Zealand
College of
Psychiatrists

Dear Member

We write to provide you with Notice that the Annual General Meeting (**AGM**) of The Royal Australian and New Zealand College of Psychiatrists (**RANZCP**) will be held at the Gold Coast Convention and Exhibition Centre Gold Coast, 2684-2690 Gold Coast Hwy, Broadbeach, QLD 4218, Australia on **Wednesday 7 May 2025 at 3.30 pm AEST**.

AGENDA

1. Acknowledgment of Country

2. Apologies and quorum

3. Memorial Minute

The RANZCP respectfully acknowledges the members who have passed since the previous AGM.

4. Ratification of the Minutes of the previous AGM (available on the RANZCP [website](#))

Resolution: *It is recommended that the Minutes of the 2024 Annual General Meeting of the RANZCP be accepted.*

5. To receive and consider the 2024 Annual Report of the RANZCP Board (available on the RANZCP [website](#))

- President – *Dr Elizabeth Moore*
- President-Elect and Chair, Members' Advisory Council – *Dr Astha Tomar*
- Chair, Education Committee – *Dr Michelle Atchison*
- Chair, Corporate Governance and Risk Committee – *Prof Richard Newton*
- Chair, Membership Engagement Committee – *Dr Angelo Virgona*
- Chair, Practice, Policy and Partnerships Committee – *Dr Mark Lawrence*

Resolution: *It is recommended that the 2024 Annual Report of the RANZCP Board be accepted.*

6. Report of the Appointed Director, Trainee – *Dr Ava Carter*

7. To receive and consider the Financial Report and Auditor's Report for the year ended 31 December 2024 (available on the RANZCP [website](#))

- Chair, Finance and Audit Committee – *Dr Ava Carter*

Resolution: *It is recommended the Financial Report and Auditor's Report for the year ended 31 December 2024 of the RANZCP be received.*

8. Auditor Removal and Appointment (*Dr Ava Carter, Chair, Finance and Audit Committee*)

To consider and, if in favour, pass the following resolution as an **ordinary resolution**:

Resolution: *That RSM Australia Partners, the current auditor of the RANZCP, be removed as the auditor of the RANZCP pursuant to section 329 of the Corporations Act 2001.*

To consider and, if in favour, pass the following resolution as a **special resolution**:

Resolution: *That subject to the passing of Resolution 1, BDO Audit Pty Ltd be appointed as auditor of the RANZCP in accordance with section 327D of the Corporations Act 2001.*

9. **To declare the result of the of the remote ballot for the 2025 President-Elect election; appointment of Appointed Director, Trainee; and appointment of Director (Casual Vacancy)** (*Dr Elizabeth Moore, President*)
10. **Other business** – To consider any other business (*Dr Elizabeth Moore, President*)
11. **Close of meeting**

By order of the RANZCP Board.

Ms Callie Kalimniou
Company Secretary
Dated: 8 April 2025

Notes

These notes form part of the Notice of AGM.

Members can access a copy of the 2024 Annual Review and Financial Report (including the Auditor's Report) on the RANZCP's [website](#).

Proxies

A Fellow unable to attend the meeting in person has the right to appoint a Proxy (the Appointment of Proxy Form is available on the RANZCP's [website](#)). Only a Fellow may be appointed as a Proxy.

The Chairperson intends to vote all available proxies in favour of each item of business.

AGM Recording

The AGM may be recorded for the purposes of minute taking.

Attendance, Voting and Speaking at the AGM

Pursuant to Articles 3.3.4, 3.4.2, 3.5.2, 3.6.3 and 3.7.2 of the RANZCP Constitution:

- Fellows are entitled to attend, speak and vote at the AGM.
- Associates (Trainees), Affiliates, Honorary Fellows, and International Corresponding Members are entitled to attend and speak but are **not** entitled to vote at the AGM.

Voting on resolutions at the AGM

All resolutions proposed at the AGM will be decided by a show of hands in accordance with Articles 7.3.2 and 7.5.1 of the RANZCP Constitution.

Asking questions at the AGM

There will be opportunity for Members to ask questions at the AGM.

Members are also invited to submit questions related to the content of the AGM in advance of the meeting. Questions may be submitted to the Company Secretary, Ms Callie Kalimniou, by email to cosec@ranzcp.org.