

# RANZCP Beverley Raphael New Investigator Grant 2023

## Application Guidelines



<b>Authorising Committee/ Department:</b>	Practice Policy and Partnerships Committee
<b>Responsible Committee/ Department:</b>	Policy, Practice and Research
<b>Document Code:</b>	GDL PPP Beverley Raphael New Investigator Grant procedure

### Description

The RANZCP encourages research as an important activity for psychiatric training and believes that knowledge of research theory and methods is essential for the practice of clinical psychiatry. The Beverley Raphael New Investigator Grant program provides a number of small grants on a competitive basis to trainees or Fellows to facilitate research projects.

### Eligibility

- RANZCP trainees
- RANZCP Fellows or affiliates within the first 5 years of obtaining their primary specialist psychiatry qualification
- The Award is made on the basis of a research protocol submitted by applicants. Work performed partly in Australia or New Zealand and partly elsewhere is acceptable
- The Award may be made to one person or shared by a team
- Previous recipients of the Award will not be eligible
- Applicants must not have received more than A\$10,000 for previous research funding.

### Form of Award

- Amounts payable are A\$500 - \$6,000 per grant, however if your research exceeds the maximum amount, applications will still be accepted, with the RANZCP Committee for Research (CfR) deciding the amount to be granted to the project. The total amount available for the Beverley Raphael New Investigator Grants is A\$20,000 (GST inclusive).

### Frequency

- A program of new grant awards occurs every year.

### Criteria

In order to be considered for the grant, the research project needs to conform to the following criteria:

- The application should document an analysis tool and outline a clear plan for dissemination of project research findings.
- The applicant must be willing to complete a progress report and final report to the CfR.
- The applicant must be willing to have their name published in all RANZCP publications.
- Evidence of approval from a Human Research Ethics Committee (HREC) or that an approval request has been submitted (funds will not be released to successful applicants until ethics approval has been confirmed to RANZCP (6 months from the date of service granted)).
- The applicant is expected to demonstrate how they will be actively leading in the research process, which can include collecting data, applying for data access, analysing data, chart reviews and development of analysis plan.
- The applicant may use the funding for professional transcription services.
- Funding for research assistants must be well justified. The applicant must undertake the majority of the work.

- The budget should be comprehensive, and detail all proposed spending within the New Investigator Grant Budget.
- Funding can be utilised to support consumer and carer travel expenses as well as small honorarium for their involvement as 'participants' in the research, where applicable; or honorarium for their time as members of the project research team (eg. involved in co-facilitating stakeholder focus groups, involved in data collection and/or analysis, etc).
- In the event that the budget for the project is greater than the amount provided by the Beverley Raphael New Investigator Grant the applicant must provide a letter from their sponsor advising that the funding shortfall will be met from other sources and that letter must be provided with the application.
- Successful applicants must acknowledge the funding source in publication and presentation.
- Successful applicants are required to submit the HREC annual research and final report to the CfR.
- If the applicant was an Associate Investigator on a funded grant, they must fully explain their role in the previous grant in order to be considered.

The following will NOT be considered for the Grant:

- Funding will not be considered for the preparation (i.e. publishing, printing or binding) of dissertation/thesis.
- Funding will not be granted to applicants who have previously been Lead or Principal Investigators on other funded grants.
- Funding will not be granted for an applicant if they previously received a PhD scholarship grant to fund their research project in excess of A\$5,000. PhD scholarship funding in excess of this amount is permissible if it was solely for the PhD candidate's salary.
- Funding the applicant's salary will not be included.
- Funding may not be used to pay a statistician to do the statistics for you. Statistical funding may only be used to provide advice.
- Funding will not be granted for open access publishing or computer equipment.
- Funding will not be provided for audits or systematic reviews.
- Funding will not be provided for applications that exceed the provided word limit by more than 10%.

**Please note:**

The Committee also reserve the right to reject or reconsider aspects of applications due to excessive funding requests or inappropriate budget item requests if the items or funding cannot be justified. The Beverley Raphael New Investigator Grant is merit-based. As such, the Committee is not obligated to distribute the full available funding and may provide grant funding under the total distributable amount.

Funding will not be granted for attendance at conferences. However, an additional amount may be made available subsequent to the completion of the trainee/researcher's research project. This is to encourage presentation of the results at a scientific meeting, either the annual RANZCP Congress or the annual meeting of the Society for Mental Health Research. A grant of up to A\$1000 will be available on a competitive basis to assist with conference registration and travel expenses. The trainee/researcher will be required to provide a copy of their submitted abstract for the relevant meeting.

**Application Process**

Applications for the Award should be made by researchers on their own behalf.

Applications must be type-written on the prescribed form and sent electronically to [policy@ranzcp.org](mailto:policy@ranzcp.org). Please keep applications to a maximum of 10 pages.

**Selection Process**

The CfR will review all applications at a face-to-face meeting where possible. The CfR will then provide feedback on your application after the meeting as to whether your project is successful or not. The CfR hopes that this will become part of the educational process in research to assist trainee psychiatrists in working with research and also to provide feedback to your supervisors in helping you with your projects.

Applications will be blinded for assessment after any Conflicts-of-Interest have been noted and addressed appropriately.

The Beverley Raphael New Investigator Grants are highly competitive. Those applicants who are not successful in one round should not be discouraged but should discuss the project further with their supervisor and other senior colleagues and resubmit their application in a subsequent year.

### Contact Information

Applications and any queries in relation to the grant should be directed to the RANZCP Policy inbox at [policy@ranzcp.org](mailto:policy@ranzcp.org).

### Revision Record Footer

<b>Contact: Executive Manager, Policy Practice and Research</b>			
<b>Date</b>	<b>Version</b>	<b>Approver</b>	<b>Description</b>
2004	1.0	GC	New Document
2014	2.0	PPC	Updated to reflect additional procedure as approved at PPC 28/11/13
2017	3.0	PPP	Minor updates to policy and accompanying forms and guidelines following review by CFR at August 2017 meeting.
2018	3.1	PPP	Minor updates to policy and accompanying forms and guidelines following review by CFR at February 2018 meeting.
2019	3.2	PPP	Annual update to policy and accompanying forms.
2020	3.3	PPP	Updated to reflect new Grant name and minor changes requested following review by CFR at February 2020 meeting.
2021	3.4	PPP	Updated with minor changes requested following review by CFR at February 2021 meeting.
2022	3.5	PPP	Updated with minor changes requested following review by CFR at February 2022 meeting.
2023	3.6	PPP	Updated with minor changes requested following review by CFR at February 2023 meeting.