

# Terms of Reference

## The Faculty of Psychiatry of Old Age Prize for Best Mental Health Service Improvement



<b>Authorizing Body:</b>	Board
<b>Responsible Committee/:</b>	Faculty of Psychiatry of Old Age
<b>Responsible Department:</b>	Membership and Events
<b>Document Code:</b>	<b>TOR RANZCP Faculty of Psychiatry of Old Age Prize for Best Mental Health Service Improvement</b>

### Description:

The RANZCP's Faculty of Psychiatry of Old Age Prize for the Best Mental Health Service Improvement was established in 2012 to promote excellence in advancing the Quality of Life in Older People with Mental Illness by:

- Encouraging and promoting the highest clinical and ethical standards in the delivery of Psychiatry of Old Age services amongst psychiatry trainees in Australia and New Zealand.
- Encouraging and promoting training in Psychiatry of Old Age of the highest standard for psychiatrists, trainee psychiatrists, medical students, related health professionals, students of related health professions and other medical practitioners.

The Prize is made available annually and will facilitate presentation of the winning work at the RANZCP Congress.

### Eligibility Criteria:

The Prize is open to all mental health services, and whilst not having to be within a formal POA service, the improvement must be:

- Focused upon the needs of people with mental illness who are older.
- Within a public or private mental health service with accreditation against the national mental health standards, or New Zealand equivalent.

If there are no suitable applicants, the Prize will not be made in that year. Previous recipients of the Prize will not be eligible to receive the Prize on a further occasion.

The Award may be made to one person, or can be shared amongst two or more if of equal merit. If there are no suitable applicants, the Award will not be made in that year. Previous recipients of the Award will not be eligible to receive the Award on a further occasion.

### Form of Award:

The Prize comprises of:

- An award certificate
- Reimbursement of funds to the value of \$1500 for RANZCP Congress day registration for one person, economy flights and one night accommodation for one person (to enable the presentation of the winning project and to receive the prize).
- \$500

In addition, all applicants meeting a 'satisfactory standard' receive a certificate acknowledging this.

### Frequency:

The Prize will be made annually, in accordance with the Awards Submission Process. The Prize will then be formally conferred at the College Ceremony the following May. If there are no suitable applicants, the Prize will

not be awarded for that year.

### Application Process:

Applicants for the Prize are required to submit a cover letter and an anonymised copy of their work (which is subject of the Prize) to the RANZCP before the due date. Submissions should take the form of:

- A published article
- A draft article suitable for publication in a journal equivalent to *Australasian Psychiatry*
- A case review / study

### Selection Criteria:

In making a recommendation the Selection Panel will consider the submission for its contribution to the quality of life in older people with a mental illness.

In the opinion of the Selection Panel the research which is subject of the Award shall be judged to be of sufficient merit to warrant the Award being presented in a given year; and be original work primarily researched by the applicant.

The Selection Panel will review applications on the basis of:

- Originality
- Scientific Merit
- Contribution to the knowledge base of psychiatry of old age

### Selection Panel Composition:

The Selection Panel shall consist of the Chair and one other member of the Faculty of Psychiatry of Old Age, and a member of the Subcommittee for Advanced Training Psychiatry of Old Age.

### Approval Process:

The Selection Panel will make a recommendation to the Faculty of Psychiatry of Old Age Committee for approval. The Prize recipient(s) will be advised to the Board.

### Contact Information:

Please contact Membership Services on 03 9601 4962 or email [awards@ranzcp.org](mailto:awards@ranzcp.org).

### Revision Record Footer

Contact:	Executive Manager, Membership and Events and Senior Manager, Corporate Governance and Risk		
Date	Version	Approver	Description
	1.0		New document
June 2018	1.1	Senior Manager, Governance and Manager, Membership Engagement	Updated to clarify administrative processes.
2018			NEXT REVIEW