

Faculty of Consultation–Liaison Psychiatry Trainee Prize Terms of Reference



Authorising Body:	Board via the Awards and Recognition Committee
Responsible Committee(s):	Bi-National Committee for the Faculty of Consultation–Liaison Psychiatry
Responsible Department(s):	Membership and Events
Document Code:	ToR The Faculty of Consultation–Liaison Psychiatry Trainee Prize

Description

The Faculty of Consultation–Liaison Psychiatry Trainee Prize is awarded for the best oral or rapid fire presentation made at the Faculty of Consultation–Liaison Psychiatry scientific meeting by a RANZCP Associate member undertaking advanced training in consultation–liaison psychiatry.

Eligibility Criteria

The prize is open to RANZCP Associate members (trainees) undertaking RANZCP advanced training in consultation–liaison psychiatry at the time of abstract submissions opening for the Faculty of Consultation–Liaison Psychiatry's scientific meeting. The prize is not open to Fellows-in-training.

Oral and rapid fire presentation applications accepted and successfully delivered individually by eligible trainees at the Faculty of Consultation–Liaison Psychiatry's scientific meeting will automatically be considered for the prize.

Each presentation must be delivered by one person only, and that person must be the first author of the work presented to be considered for the prize.

Previous recipients of the prize will not be eligible to receive the prize on a further occasion.

Form of Award

The prize comprises:

- A\$1500
- a framed award certificate
- invitation to accept the award at the College Ceremony during Congress.

The award does not include travel support or registration for the recipient(s) to attend Congress or the Faculty scientific meeting.

Frequency

The prize is determined at the Faculty of Consultation–Liaison Psychiatry's scientific meeting in accordance with the application and selection process.

If there are no suitable applicants, the award will not be made in that year.

Application Process

Applications to deliver oral or rapid fire presentations at the Faculty of Consultation–Liaison Psychiatry’s scientific meeting must be submitted via the event’s abstract portal (see RANZCP events and webinars), for consideration by the meeting’s Scientific Committee.

Selection Panel Composition

Selection Criteria

Presentations will be judged and scored by the following criteria:

- relevance to consultation–liaison psychiatry
- sound evidential base and scientific method
- quality of the presentation.

Selection Panel

Each presentation will be judged by two members of the Scientific Committee for the Faculty of Consultation–Liaison Psychiatry’s scientific meeting. As multiple presentations may be taking place during the same time slot, additional members of the Scientific Committee may be required to participate as additional judges to ensure each presentation can be assessed.

It is the responsibility of all judges to comply with the RANZCP Declaring and Managing Conflict of Interest Guideline and to promptly take appropriate action to effectively manage the conflict of interest. In the event that a conflict of interest is identified:

1. The Chair of the Scientific Committee will be responsible for addressing the conflict and taking appropriate steps to ensure the integrity of the selection process is maintained; or
2. Where the Chair declares a conflict of interest, and it is not possible to make alternative arrangements, the decision will be deferred to the remaining members of the Scientific Committee.

The prize may be made to one person or can be shared among two or more (who made separate presentations) if of equal merit. A majority of the Selection Panel will need to agree that at least one of the presentations was sufficiently meritorious for the award to be given that year.

Final determination

After all presentations have been judged, total scores for each presenter will be tallied, and all judges will confer to determine the result of the prize.

If necessary, the Chair of the Scientific Committee shall have both a deliberative and casting vote.

The decision made by the judges is final and may not be appealed.

Revision Record

Contact:		Executive Manager,	Membership and Events
Date	Version	Approver	Description
	1.0	Board	New document.
November 2025	1.3	Executive Manager	Minor amendments
2026			NEXT REVIEW