

2024 Notice of Annual General Meeting (AGM)

The Royal Australian and New Zealand College of Psychiatrists
ABN 68 000 439 047



The Royal
Australian &
New Zealand
College of
Psychiatrists

Dear Member

We write to provide you with Notice that the Annual General Meeting (**AGM**) of The Royal Australian and New Zealand College of Psychiatrists (**RANZCP**) will be held in the Royal Theatre, National Convention Centre Canberra, 31 Constitution Avenue, Canberra, ACT 2601, Australia on **Wednesday 22 May 2024 at 3.30 pm AEST**.

AGENDA

1. **Acknowledgment of Country**
2. **Apologies and quorum**
3. **Memorial Minute**

The RANZCP respectfully acknowledges the members who have passed since the previous AGM.

4. **Ratification of the Minutes of the previous AGM** (available on the RANZCP [website](#))

Resolution 1: It is recommended that the Minutes of the 2023 Annual General Meeting of the RANZCP be accepted.

5. **To receive and consider the 2023 Annual Report of the RANZCP Board** (available on the RANZCP [website](#))

- President – *Dr Elizabeth Moore*
- President-Elect and Chair, Members' Advisory Council – *Dr Astha Tomar*
- Chair, Education Committee – *Dr Nick O'Connor*
- Chair, Corporate Governance and Risk Committee – *A/Prof Melanie Turner*
- Chair, Membership Engagement Committee – *Dr Mark Lawrence*
- Chair, Practice, Policy and Partnerships Committee – *Dr Warren Kealy-Bateman*

Resolution 2: It is recommended that the 2023 Annual Report of the RANZCP Board be accepted.

6. **Report of the Appointed Director, Trainee** – *Dr Ava Carter*
7. **To receive and consider the Financial Report and Auditor's Report for the year ended 31 December 2023** (available on the RANZCP [website](#))

- Chair, Finance Committee – *Dr Sue Mackersey*
- Chair, Audit Committee – *Dr Astha Tomar*

Resolution 3: It is recommended the Financial Report and Auditor's Report for the year ended 31 December 2023 of the RANZCP be received.

8. **To declare the result of the of the remote ballot for the 2024 Elected Director election and appointment of Appointed Director, Trainee** (*Dr Elizabeth Moore, President*)
9. **Other business** – To consider any other business (*Dr Elizabeth Moore, President*)
10. **Close of meeting**

By order of the RANZCP Board.

Ms Callie Kalimniou
Company Secretary
Dated: 24 April 2024

Notes:

These notes form part of the Notice of AGM.

Members can access a copy of the 2023 Annual Review and Financial Report (including the Auditor's Report) on the RANZCP's [website](#). A copy may also be obtained by email to ranzcp@ranzcp.org or phone +61 (0)3 9640 0646.

Proxies

A Fellow unable to attend the meeting in person has the right to appoint a Proxy (the Appointment of Proxy Form is available on the RANZCP's [website](#)). Only a Fellow may be appointed as a Proxy.

The Chairperson intends to vote all available proxies in favour of each item of business.

AGM Recording

The AGM may be recorded for the purposes of minute taking.

Attendance, Voting and Speaking at the AGM

Pursuant to Articles 3.3.4, 3.4.2, 3.5.2, 3.6.3 and 3.7.2 of the RANZCP Constitution:

- Fellows are entitled to attend, speak and vote at the AGM.
- Associates (Trainees), Affiliates, Honorary Fellows, and International Corresponding Members are entitled to attend and speak but are **not** entitled to vote at the AGM.

Voting on resolutions at the AGM

All resolutions proposed at the AGM will be decided by a show of hands in accordance with Articles 7.3.2 and 7.5.1 of the RANZCP Constitution.

Asking questions at the AGM

There will be opportunity for Members to ask questions at the AGM.

Members are also invited to submit questions related to the content of the AGM in advance of the meeting. Questions may be submitted to the Company Secretary, Ms Callie Kalimniou, by email to cosec@ranzcp.org.