

Scholarship Funding Rules

Background

The Royal Australian and New Zealand College of Psychiatrists (RANZCP) has established standard form Scholarship Funding Rules ('Rules'). These Rules may form the basis or precedent for similar programs and grants including PhD Scholarships and the Pat, Toni and Peter Kinsman Research Scholarship.

Requirements

Each Scholarship will have appropriate terms to support its function.

Terms

Each Scholarship will have tailored information to support the delivery of the Scholarship. These will include:

- Description: to outline to area of focus of the Scholarships, objectives and intended outcomes.
- Eligibility Criteria: a candidate must satisfy the eligibility criteria as listed in the grant guidelines.
- A defined Scholarship Activity Timeframe and Scholarship Value.

General Terms are as follows:

Acknowledgement:

Acknowledgement of RANZCP's support noted by Recipients in all publications, presentations, summary findings and communications (eg media announcements). The form of this acknowledgement will be provided in the award. The Recipient will make the results of their research available through the appropriate academic publication channels.

Acquittal:

Where the Scholarship funds are not used for the permitted uses and/or according to the approved budget proposal, the RANZCP Foundation reserves the right to make a formal request of the Scholarship recipients(s) for the Scholarship funds to be returned.

Agreement:

A tripartite agreement will set out the terms and conditions to receive the funding and the obligations of the Recipient.

Amendments:

Amendments to the Scholarship are submitted via the prescribed Amendment Request Form. Requests will be determined by the RANZCP, at its sole discretion.

Applications:

Scholarships are awarded based on applications submitted. Applications must be submitted via the online application system by the advised closing date.

Applicant:

Applicants must be in good standing and current financial members of the RANZCP.

Assessment and Selection:

The RANZCP assesses and awards the Scholarships at its sole discretion. The RANZCP is under no obligation to offer any Scholarship and may withdraw any Scholarship at any time.

Deferment:

Commencement of the Scholarship may not be deferred. Entitlements such as candidature leave and subsequent deferral or suspension of the Scholarship will be consistent with the relevant administering tertiary institution's policies and procedures. The Recipient must advise the RANZCP at least four weeks prior to the required leave. This notice period does not apply to leave because of sudden injury or illness.

Donor Funded Scholarship:

Where a Scholarship is funded, in whole or in part, by donations pledged by a third party, the College is under no obligation to award the Scholarship, or to pay it in full or in part, if the pledged donation is not received as promised.

Ethics:

Applicants must have approval or evidence of a pending application, to carry out their research from the Human Research Ethics Committees (HREC), or the Health and Disability Ethics Committees (HDECs, NZ) or another approved ethics committee.

General Scholarship Terms:

Scholarship recipients must perform the activities specified in the Scholarships application and notify the RANZCP if they are unable to perform the project. The Scholarship recipient is responsible for the management and retention of records for the project in accordance with ethics requirements and as stipulated in relevant Scholarship agreements and documentation.

Other Scholarships:

The Scholarship recipient may hold other Scholarships, grants or supplementary awards including awards from the RANZCP. This must be in line with the administering tertiary institution policies and procedures.

Payment:

Scholarships will be paid to the nominated institution, not to individual recipients.

Privacy:

Administration of the RANZCP Foundation, including the application process, management of Scholarships and distribution of Scholarship funds, is managed in line with the [RANZCP Privacy Policy](#). The Recipient agrees to the publication of details including their name, the Scholarship of which they are a recipient, and a description of the research to which the Scholarship relates on the RANZCP website, emails and social media.

Reporting:

Recipients are required to provide reports to the RANZCP, including an initial report, six monthly progress reports, annual ethics reports, and a final report including financial acquittal. Failure to provide reports will result in no further funding awarded, at the discretion of RANZP.

Revision Record Footer

Contact	Manager, RANZCP Foundation		
Date	Version	Approver	Description
18 July 2025	New	Foundation	New document approved by the Foundation Committee on 18 July 2025.