ASSESSOR ROLE DESCRIPTION

Time-limited Affiliates Pathway to Fellowship

Affiliates are required to satisfactorily complete 1 (one) Case Based Discussion (CbD) in order to gain Fellowship status.

The CbD is independently conducted by an accredited Assessor, who is not known to the candidate, and is a Fellow of the RANZCP as well as one Senior Fellow (10+ years).

Each CbD will usually take up to 90 minutes to complete, including time for feedback and marking. CbDs will be conducted online only.

Assessors and Senior Fellows are paid an honorarium for the completion of each CbD.

APPOINTMENT OF ASSESSORS

Applications to become an accredited Assessor must be completed and submitted to the Substantial Comparability Assessment Review Panel (SCARP) and Tū Te Akaaka Roa New Zealand National Committee for consideration.

Assessors are approved by the SCARP upon review of a brief Curriculum Vitae.

Accreditation as an Assessor requires the applicant to:

- Hold Fellowship of the RANZCP for a minimum of three years (3) since completing the Pathway to Fellowship OR holds Fellowship of the RANZCP for a minimum of 24 months with appropriate prior experience as a Consultant psychiatrist with experience in supervision of training or assessment.
- Completion of an approved RANZCP Affiliates Pathway Assessor training workshop.

ASSESSOR ACCREDITATION

All approved Assessors are required to undertake the RANZCP Assessor training and observe a minimum of one CbD with an experienced assessor, before being eligible to conduct CbDs.

To maintain the currency of the Assessor training, Assessors **must participate in a minimum of two CbDs annually.** If this requirement is not met for a consecutive two-year period, then the Assessor will no longer be able to be part of the Assessor panel.

Assessor accreditation is valid for 3 years and can be accredited as required. Random audits of CbD will be conducted for quality assurance purposes.

ASSESSOR DUTIES

For each CbD, the Assessor:

- Reviews three patient summary reports submitted by the candidate prior to the CBD.
- Reviews the clinical files of the three patients provided by the candidate and finalises questions. \
- Selects one of the three cases to discuss with the candidate.
- Leads a discussion of the selected case after the candidate has spoken to the case.
- Marks the assessment using the five domains individually and gives an overall rating for the CbD.
- Reports and discusses the outcome and provides feedback to the candidate following the CbD.
- If required, develops a remediation plan collaboratively with the candidate at the conclusion of the CbD to address the candidate's unsatisfactory performance in any domain within the timeframe to the next scheduled CbD.
- Submits the result and remediation plan (if required) to the RANZCP for review by the SCARP.

Revision Record

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