

RANZCP Private Practice Award

Terms of Reference



Authorising Body:	Board
Responsible Committee:	RANZCP Section of Private Practice Psychiatry committee
Responsible Department:	Membership Experience
Document Code:	TOR The RANZCP Private Practice Award

Description

The Royal Australian and New Zealand College of Psychiatrists (RANZCP) Private Practice Award, established in 2026, recognises the significant number of psychiatrists working in private practice, and the vital role they play in caring for our communities and contributing to RANZCP activities.

In particular, the Award recognises a significant contribution by a RANZCP Fellow to private practice psychiatry.

Eligibility Criteria

The RANZCP Private Practice Award recognises a Fellow of the RANZCP who has made an exceptional contribution to private practice psychiatry through excellence in clinical service, innovation, advocacy, entrepreneurship, leadership or community reach, acknowledging the diverse ways in which psychiatrists advance patient care and strengthen the private practice sector.

Form of Award

The award would take the form of a \$1000 cash prize and a framed certificate. The funding source of the award will be the annual SPPP Committee Budget.

The recipient will be invited to attend a Faculty or Section Conference where the Award will be presented.

The recipient will be invited to present a lecture at the RANZCP Section of Private Practice Psychiatry (SPPP) Symposium at the RANZCP Congress.

Frequency

The RANZCP Private Practice Award is presented annually, where an applicant or nominee has been a successful candidate of the Selection Process.

Application/Nomination Process

Applications or nominations for the RANZCP Private Practice Award may be made by RANZCP Fellows on their own behalf, or on their behalf by another RANZCP member.

Written applications or nominations must include:

- A curriculum vitae
- A cover letter setting out the contribution of the nominee to private practice psychiatry and rationale why they are deserving of this award, taking into account the Eligibility Criteria.

Selection Process

A successful nominee for the RANZCP Private Practice Award will be a RANZCP Fellow.

The Selection Panel will take into account the nominee's contribution to private practice psychiatry, such as advocacy, service development, education, training, research, and/or commendable participation in RANZCP committees or leadership committees, based on the candidate's supplied curriculum vitae and cover letter's contents and rationale provided.

A Selection Panel working group will be established by the SPPP committee for the specific purpose of considering any applicants/nominees.

The SPPP committee will consider the recommended nominee and, if approved, will forward the nominee to the RANZCP Board for consideration and approval.

Selection Panel Composition

The Selection Panel for the RANZCP Private Practice Award will consist of:

- The Chair of the RANZCP SPPP (Convenor), and
- Two other members of the SPPP committee, approved by the Committee. If deemed appropriate, one of the nominated members can be replaced by a non-psychiatrist/person with lived experience.

At least one member of the Selection Panel must be from Australia and preferably one member from New Zealand.

It is the responsibility of all members of the Selection Panel to comply with the [RANZCP Declaring and Managing Conflict of Interest Guideline](#) and to promptly take appropriate action to effectively manage the conflict of interest.

In the event that a conflict of interest is identified:

1. The Chair will be responsible for addressing the conflict and taking appropriate steps to ensure the integrity of the selection process is maintained; or
2. Where the Chair declares a conflict of interest, and it is not possible to make alternative arrangements, the decision will be deferred to the remaining members of the Selection Panel.

Final determination

The Selection Panel will make a recommendation to the RANZCP SPPP committee for approval of the Award. The Board will be notified of the recipient.

Revision record

Date	Executive Manager, Membership Experience		
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Responsible Committee:	RANZCP Private Practice Psychiatry committee		
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Date	Version	Approver	Description
04/09/2026	1.0	Board	Creation of new <i>RANZCP Private Practice Award</i> .
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