About the 2021 Mentoring Program Grants

The Royal Australian and New Zealand College of Psychiatrists (RANZCP) is offering Mentoring Program Grants of up to $1,250 to support reasonable costs associated with the 2021 RANZCP Mentoring Program for:

i) Specialist Training Program (STP) trainees, including Integrated Rural Training Pipeline (IRTP), Military and Veteran Psychiatry Training Program (MVPTP), and Tasmanian Project; and,

ii) Aboriginal and/or Torres Strait Islander trainees.

The aim of this initiative is to enable mentors and mentees to meet in person and get to know each other, discuss the aims of their mentoring partnership, and develop rapport. It also provides a valuable opportunity for networking and professional inclusion.

Eligibility

- Grants are only available to RANZCP trainees in an STP funded post and Aboriginal and/or Torres Strait Islander trainees, who are participating in the 2021 RANZCP Mentoring Program.
- Grants will be made available to trainees to attend the mentoring workshop events delivered by the RANZCP or mentoring partnership (mentor and mentee) meetings face-to-face in 2021.
- In the event where a trainee is unable to attend a mentoring partnership meeting face-to-face, consideration may be given to support the travel costs of the mentor.

Application process

- Completion of the Mentoring Program Grants application form with the acknowledgment and acceptance of these Guidelines.
- Grant funding must be applied for in advance of the activity commencement date.
- The RANZCP will review the application and notify the applicant of the outcome of their application by email.
- If successful, the RANZCP will email confirmation of approval for funding.
- Applicants are responsible for arranging all travel, accommodation, and meal bookings.
- Applicants must retain proof of expenditure for the Grant and will be requested to provide tax invoices of expenses which may include travel, accommodation, and meals.
- A reimbursement of expenditure of up to $1,250 will be paid upon the applicant returning a completed expense reimbursement form.
- Successful applicants will receive Grant funds into their nominated bank account.
- Grant recipients will be required to complete an evaluation survey provided by the RANZCP.

Expenses eligible for funding

Travel, accommodation, transport and meal expenses to attend the mentoring workshop events or mentoring partnership meetings face-to-face, in accordance with the RANZCP Travel Policy.

Travel distance will be considered when reviewing the application and the requested financial support.

Standardised rates (if applicable)

Please note the estimated cost breakdown within your application cannot exceed the
RANZCP standardised rates.

It is expected that applicants should only apply for accommodation and meals where it is reasonable or impractical to travel on the same day. If travel is listed as an expense in the application, justification should be provided as to why it is required.

Expenses ineligible for funding

- Meals and accommodation that are beyond the purposes of the mentoring partnership events. For example, if the meeting takes place on a Saturday morning or at a conference/workshop where food is provided, it is not reasonable to be reimbursed for meals for the remainder of the weekend.
- For hotels that include breakfast in their tariff, the RANZCP will not reimburse the cost of breakfast outside of the hotel.
- An activity that has been funded or partially-funded through another source or Grant.

In addition, whilst the RANZCP is providing financial support for your Activities, please note that you are attending the Activities as a personal attendee/delegate. Please consider any potential risks associated with physical attendance at your Activities which may include the possibility of border closures or other travel restrictions being imposed at short notice by governments, or a requirement to quarantine or self-isolate, and ensure you have received authorisation from your place of employment to attend the Activities in person. The RANZCP will undertake its best endeavors to assist you in such an instance, however, will not be liable for any loss or damages caused by events beyond the RANZCP’s control, or for additional costs that you may incur.

Assessment of applications

- The applications will be assessed by members of the STP Management Group. Assessments will be based on the applicants’ responses regarding the proposed activities for which funding has been requested.
- Applications are subject to the availability of Grant funding and should the allocation be exhausted, the RANZCP reserves the right to close applications.

Further information

For further information about other support projects funded through the STP, please visit our website.

For further information about the RANZCP mentoring program, please visit our website.

Please contact the STP team on 03 9236 9110 or stp@ranzcp.org should you have any questions.

The RANZCP has received Australian Government funding under the Specialist Training Program for this initiative.