

Scholarly Project Grant for trainees in an STP or IRTP post

2020 Guidelines



2020 Scholarly Project Grant for trainees in an STP or IRTP post

RANZCP trainees in a Specialist Training Program (STP) funded post, including Integrated Rural Training Pipeline (IRTP) posts, can apply for a grant up to \$1,250 to access tutorage on a specific research field within their Scholarly Project. The objective of this program is to increase support for trainees in an STP or IRTP post, particularly those working in rural and remote areas.

Eligibility:

- Grants are only available to RANZCP trainees in an STP or IRTP post at the time of submitting an application.
- The trainee's Scholarly Project Proposal must have received approval by the respective Branch Training Committee.
- Trainee must have completed the following e-learning modules available on Learn*it*:
 - Building partnerships in Academic Psychiatry: a guide for new Investigators and the Scholarly Project (Part 1)
 - Building partnerships in Academic Psychiatry: a guide for new Investigators and the Scholarly Project (Part 2)

Criteria:

- Trainees are responsible for finding a tutor that can provide them with additional support on a specific research field. Some examples include statistics, systematic reviews, meta-analysis, or thematic analysis.
- The nominated 'tutor' cannot be the current or future Scholarly Project supervisor, or the current clinical supervisor.
- The maximum claimable per trainee is \$1,250 and the maximum claimable per hour of tutorage is \$250.
- The Scholarly Project supervisor must endorse this tutorage with a Letter of Support.
- Funding for the program is limited and the grants are prioritised for trainees who are based in rural and remote areas and seeking to access tutors who are external to their training provider and academic affiliations.
- Only one Grant per year will be allocated to successful trainees (applicants).

Key dates

- Applications are subject to the availability of Grant funding and should the allocation be exhausted, the RANZCP reserves the right to close applications.
- For 2020 Grants, the tutorage must be completed prior to 31 December 2020.

Application process:

- Complete the [Scholarly Project Grant application form](#), acknowledging acceptance of these Guidelines of the program.
- Submit [Letter of Support](#) from your Scholarly Project supervisor.
- The College will review the application and notify the trainee (applicant) of the outcome of their application by email. If successful, the College will send a Letter of Agreement confirming the agreed Grant amount.
- The Grant will be paid upon the applicant returning the signed Letter of Agreement.

- It is a requirement of receiving a grant that recipients fill in an evaluation survey provided by the College.

Assessment of applications:

The applications will be assessed by the STP Committee. Assessments will be based on the applicants' responses regarding the proposed activity for which funding has been requested.

How to claim funds:

Successful applicants will receive grant funds into their nominated bank account following the return of a signed Letter of Agreement.

Spending the Grant:

- The Awardee is responsible for paying directly to the nominated tutor in the Application Form.
- The Awardee must maintain and keep financial accounts and records (invoices/receipts) relating to the Activities for a minimum of five years as required by the Australian Taxation Office.
- The Grant must only be spent on costs approved by the RANZCP and as outlined in the Letter of Agreement. The RANZCP may by notice request repayment of any amount of the Grant where it reasonably believes you have not complied with the Letter of Agreement.
- The Awardee must complete and submit an online evaluation survey (to be provided by the RANZCP) within 30 days of the final activity. The Awardee must complete and submit the evaluation survey to be eligible for a grant under this initiative in the future.

Further information

Please contact the STP team on 03 9601 4988 or stp@ranzcp.org should you have any questions or queries.

The RANZCP has received Australian Government funding under the Specialist Training Program for this initiative.