

Flexible Approach to Training in Expanded Settings (FATES)

Rural Directors of Training (Rural DoT)

Expression of Interest (EOI) Guidelines



This resource has been designed to assist applicants in completing a FATES application for a co-funded Rural DoT position through the RANZCP EOI.

Referenced below are various sections of the Expression of Interest Form, and guidance on the appropriate information to provide within these sections.

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The funding is a contribution towards the cost of employing and supporting a Rural Director of Training up to \$125,000 per annum (excluding GST) pro rata, per 0.45 FTE. The funding is available from August 2022 to August 2024. A maximum of three posts may be funded.

The Rural Director of Training position being applied for should be a new position that is in addition to any other Director of Training position already funded and not be previously funded.

In order to be considered for funding you must show how the position will be sustained following the end of this short-term funding.

Further details about the funding and requirements can be accessed via the [funding guidelines](#).

If you would like assistance completing the form, please email: stp@ranzcp.org or call 03 9601 4929.

Please complete and submit an [Expression of Interest](#) form prior to the deadline of **6 July 2022 at 5pm AEST**.

Disclaimer for use of resource:

This resource is to be used as a guide only – use of this resource does not guarantee the applicant a successful outcome in the Expression of Interest for a FATES Rural DoT Position.

Section 1. Administrative Details

1.1 Organisation details

These details will be used to:

- Confirm the legal identity of the applicant.
- Identify the contract holder in the event of the application being successful.

1.2 Authorised contact person for this application

These details will be used if any questions/clarification is required regarding the application.

1.3 Is this a joint application with another organisation?

e.g.

- Confirm if a partner organisation is involved in the application.
- If yes, please provide details of any partner organisations and how they will be involved in the Position.
- Describe collaborative working opportunities e.g. multi-agency, multi-disciplinary
- How you intend to build on current rural initiatives and programs (where available)

Maximum 600 characters. Letters of support should be included at the end of the form.

Section 2. Outline of the Role

2.1 Does your State/Territory/Jurisdiction have an existing Rural Director of Training? How will the new role benefit the State/Territory/Jurisdiction

Confirm if your State/Territory/Jurisdiction currently has a Rural Director of Training

Describe how the role will benefit e.g.

- Building rural psychiatry training pathways
- Training opportunities in rural locations
- Greater access to services for rural communities
- Building connections of training in psychiatry and with communities and other rural health professional
- Improve the health of rural populations

Maximum 600 characters

2.2 How will having a Rural Director of Training impact on the number of rural trainees and quality of rural training provided?

e.g.

- Distribution of trainees
- Support trainees to progress through fellowship training including summative assessments
- Areas of need / underserved populations
- Monitoring to ensure equality of access/proportional representation for clients
- Sustainable development of training opportunities
- Access by trainees to mandatory and elective training opportunities ensuring equality in training opportunities with metropolitan counterparts
- Provide positive educational experiences
- Provision of clear training pathways in a rural area
- Provision of local examination preparation and support

Maximum 1100 characters

2.3 Describe the activities the Rural Director of Training will undertake as part of the day-to-day work?

Responses may include expansion on some or all the below, plus any other key accountabilities:

- Awareness of the functioning of the clinical facilities involved in the program and maintain a relationship with them such that modifications can be made if these are deemed necessary for a trainee's training experience
- Ensuring that training centres take responsibility for trainees' development, including the provision of appropriate clinical experience and supervision of the quality of the trainees' work and opportunities to make formal presentations of their work in clinical meetings
- Approving each of the trainee's rotations/training experiences
- Ensuring that consultant responsibility is taken for each trainee (that is, that there are clear lines of clinical responsibility from the trainee to the consultant at all times) and that the required level of supervision is provided
- Responsibility for a process of evaluation of the training
- Supporting the accreditation of supervisors and training rotations
- Meeting each trainee at least every 6 months to review progress with training experiences and tasks.

Maximum 1100 characters

2.4 What will be provided to support the Rural Director of Training e.g. administrative support?

e.g.

- Provision of administrative support which meets minimum standards
- Locations of administrative support e.g. central/local
- Provisions of resources e.g. ICT, transportation, accommodation
- Other supports available

Maximum 600 characters

2.5 The Rural Director of Training must be dedicated to locations in Modified Monash Model (MM) 2-7 (2019). Please describe the geographical area the Rural Director of Training will oversee, including location names and MM classifications (a map may be uploaded in addition to the description).

e.g.

- Location of trainees / Rural Director of Training including the MM rating
- Geographical constraints
- Medical and accommodation facilities
- Community cohort / medical need

Confirmation of rurality can be confirmed using the Department of Health Workforce Locator, Modified Monash Model 2019 (MM2-7)

<https://www.health.gov.au/resources/apps-and-tools/health-workforcelocator/health-workforce-locator#hwc-map>

Maximum 1100 characters

2.6 How many rural trainees are currently within the geographic area the Rural Director of Training will oversee?

Confirm how many trainees (including SIMG) are currently working in the MM2 -7 area within the geographical area to be overseen by the Rural Director of Training.

Confirmation of rurality can be confirmed using the Department of Health Workforce Locator, Modified Monash Model 2019 (MM2-7) – see Q 2.5.

Maximum 600 characters

2.7 How many training posts are currently accredited and funded in the geographic area the Rural Director of Training will oversee?

Confirm how many accredited and funded training posts there are currently within the MM2 -7 area which will be overseen by the Rural Director of Training.

Confirmation of rurality can be confirmed using the Department of Health Workforce Locator, Modified Monash Model 2019 (MM2-7) – see Q 2.5.

Maximum 600 characters

2.8 Describe how the Rural Director of Training will assist in streamlining trainee post planning and allocation, and collaborate with the BTC for accreditation of institutions, services and posts.

e.g.

- Identification of community medical need
- Supervision requirements
- Recruitment and retention
- Fast tracking (where appropriate) relevant documentation/approval processes
- Future planning

Maximum 1100 characters

2.9 The aim of the Rural Director of Training is to build capacity to expand rural training to smaller and more remote locations. How will this be achieved with the position proposed?

e.g.

- Workforce planning
- Building networks across all platforms e.g. MDT provision, local communities, local health facilities
- Establishing opportunities for improved trainee support and self-care
- Potential incentives for trainee placements

Maximum 600 characters

2.10 How will the Rural Director of Training create connections and provide support to trainees within the geographic area they will oversee?

e.g.

- Peer collaboration
- Provision of flexibility for trainees e.g. relocation
- Provision for opportunities for online and face to face discussions
- Support finding consultation positions when nearing Fellowship

Maximum 600 characters

2.11 How will the Rural Director of Training create connections with medical students and junior doctors interested in psychiatry?

e.g.

- Collaboration with Regional Training Hubs
- Development of partnerships
- Relationships with local expertise
- Encouragement of Aboriginal and /or Torres Strait Islander trainees to become Psychiatrists

Maximum 600 characters

2.12 Describe the intended working partnership plans if this application is successful, including integration with current training governance structures and functions?

e.g.

- Collaborative working with Branch Training Committee
- Role within any sub-committees
- Accreditation of new posts
- Assistance with guidance about training and assessment requirements
- Resolution of differences of opinions

Maximum 1100 characters

2.13 How will you evaluate the success of the Rural Director of Training position?

e.g.

- Proposal for evaluation criteria
- Timescale
- Responsibility
- Delivery

Maximum 1100 characters

Section 3: Employment and Funding

3.1 What is the FTE proposed for this position?

Confirm the Full Time Equivalent the Rural Director of Training will be contracted to work.

3.2 Who will employ the Rural Director of Training

Confirm if only applicant or include joint employer details.

Maximum 600 characters

3.3 The funding offered is a contribution to the cost of having a Rural Director of Training. How will the remainder of the position be funded?

e.g.

- Budget
- Additional funding resources
- Identification and allocation of underspend to fund remainder of the Position

Maximum 1100 characters

3.4 The funding offered is time limited. Describe the process of succession planning to ensure the role continues upon conclusion of this funding opportunity:

e.g.

- Lobbying regional MPs
- Budget submissions direct and through Branch to the State or Territory Government

Maximum 1100 characters

Section 4. Additional Information and Supporting Documentation

4.1 Is there anything else you would like to add in support of this application?

Describe any other elements of the role that have not been covered elsewhere within the form which could be pertinent to the position.

Maximum 1100 characters

4.2 Supporting Documentation

e.g.

- Attach all relevant documents
 - ABN certificate
 - Letters of support from any partner organisations
 - Letter of support from Branch Training Committee
 - Any other documentation pertinent to the application.

N.B. Documents supplied as attachments to your application that expand on responses to questions posed within your Expression of Interest will not be considered or appraised.

Section 5. Declaration

e.g.

- Important - Ensure the person completing the declaration is legally entitled to sign the application.