

Withdrawal from training form

To be submitted by trainees and Fellows-in-training withdrawing from the RANZCP Fellowship Program or a Certificate of Advanced Training program.

Please submit this form when complete to the College training team. Email: training@ranzcp.org; fax: +61 3 9642 5652; post: RANZCP, Training, 309 La Trobe Street, Melbourne VIC 3000, Australia.

Trainee name

RANZCP ID

I confirm I wish to withdraw from the:

- RANZCP Fellowship Program
- Certificate of Advanced Training in

TRAINEE DECLARATION

I understand that:

- the withdrawal is effective from the date of the submission of this form to the College and no further training will be accredited to my training record from this date
- my training record will be archived
- I am no longer a member of the RANZCP and do not have access to the members only content on the RANZCP website (*applies to trainees only*)
- I may apply to re-enter the Fellowship/Certificate program at a later date and would need to follow the formal selection process*.

Reason for withdrawal (optional)

*Re-entry into the Fellowship/Certificate program

- Meet the entry to training prerequisites, submit a formal application to the local training program and attend interviews as required.
- If accepted, make payment of the Re-entry to Training Fee and any arrears (if applicable).
- Previously completed training (as per the training record at the time of withdrawal) will be automatically re-instated if the training was completed within 8 calendar years (or for Scholarly Project or a Certificate Research Project within 10 calendar years), in line with the Recognition of Prior Learning (RPL) policy.
 - For trainees who withdrew under the 2003 Regulations, training will be re-instated as per the Transition Matrix if the training was completed within 8 calendar years.
- Payment of the RPL fee is not required for re-instatement of previously completed RANZCP training.
- The targeted learning and show cause deadlines as specified in the Progression through Training policy and any required targeted learning plans will resume upon re-entry for **all** training requirements. E.g. If a trainee re-entered training with 24 months FTE on their record, they will have a further 12 months FTE to pass the MCQ Exam before targeted learning is required (deadline: 36 months FTE).
 - For trainees who withdrew under the 2003 Regulations, time will accrue towards targeted learning and show cause deadlines from re-entry for **all** training requirements. E.g. If a trainee re-entered training and was credited with 24 months FTE as per the Transition Matrix, they will have a further 36 months FTE to pass the MCQ Exam before targeted learning is required.

Trainee signature

Date

DIRECTOR OF (ADVANCED) TRAINING CONFIRMATION (OPTIONAL)‡

DOT/DOAT name

DOT/DOAT ID

DOT/DOAT signature

Date

‡If DOT/DOAT signature is unavailable, the College training team will advise the DOT/DOAT of the trainee's withdrawal.