



<b>Authorising Committee:</b>	RANZCP Foundation Committee
<b>Responsible Department:</b>	Membership and Events
<b>Document Code:</b>	GDL FDN Catalyst Grant procedure

### Description

The RANZCP Foundation is the College charity responsible for translating donations into world class psychiatric research, clinical work, meaningful initiatives and innovative projects that improve the mental health and wellbeing of communities in Australia, New Zealand and neighbouring regions. Our vision is clear – *Transforming mental health care, creating a world of potential*. Promoting and supporting new research in psychiatry is at the centre of how we will achieve this.

The RANZCP Foundation Catalyst Grants are aimed at giving psychiatrist researchers access to small scale funds which will assist them to prepare a pilot or proof of concept for a future study. Functioning as a starting point, the Catalyst Grants provide a signal of merit and endorsement from the RANZCP Foundation and are intended to assist researchers to take their projects and proposals beyond an idea, to a point of readiness to apply for larger funding.

The RANZCP Foundation Catalyst Grants are not aimed at encouraging those new to research (consider applying for the [Beverley Raphael New Investigator Grants](#)), or as a comprehensive funding option to complete a full research project for those who are either new to research or interested in pursuing a career in research (consider applying for the [RANZCP Foundation Early Research Career Grant](#)).

### Eligibility

The eligibility criteria to receive a RANZCP Foundation Catalyst Grant are as follows:

- The applicant must be an RANZCP Fellow or Affiliate member.
- The grant may be awarded to one person or shared by a team containing at least one RANZCP Fellow or Affiliate member.
- The grant is awarded on the basis of a proposal submitted by the applicant. The future research project must be performed either wholly or partly in Australia or New Zealand, or in a near neighbouring region.
- Previous recipients, including members of research teams, of the grant are not eligible to apply.
- Applicants must have not received more than A\$10,000 in previous research funding for the research topic that is the subject of this grant application.

Grant funding will not be:

- provided for the preparation (including publishing, printing or binding) of dissertations/theses;
- provided to fund the applicant's salary; or
- awarded for attendance at conferences, open access publishing or computer equipment.

### Form of award

- The RANZCP Foundation may award grants of A\$1000–A\$2000 (GST inclusive) for any one application. The total amount currently available for the RANZCP Foundation Catalyst Grants is A\$6000 annually.
- All applicants are advised that the RANZCP Foundation Catalyst Grants are not a guarantee of future funding from either the Foundation or any other external funders.

### Frequency

- The RANZCP Foundation will provide an annual round of grant applications.

## Application requirements

In order to be considered for funding under this grant, an applicant must provide the following essential information:

1. A current curriculum vitae.
2. At least one referee's report (research performed partly in Australia/New Zealand and partly elsewhere is acceptable).
3. A completed RANZCP Foundation Catalyst Grant application form that contains the following:
  - a. Evidence of approval from a Human Research Ethics Committee (HREC) or evidence that approval has been submitted (funds will not be released to successful applicants until ethics approval has been confirmed to RANZCP).
  - b. Documentation of the analysis tool/s and method of dissemination of findings. It is expected that the applicant (or applicant team) has planned and designed the study and can articulate how they will participate in the data acquisition/collection and data analysis. This could include applying for data access, chart reviews and development of analysis plan. Inclusion of expert statistical advice is acceptable as part of the project plan.
  - c. Details of the project budget including all proposed spending (expenses related to patient/participant travel and small incentives for involvement and funding for research assistants are acceptable).
  - d. Funding can be utilised for professional transcription services; as well as to support consumer and carer travel expenses including small honoraria for their involvement as participants in the research, where applicable; or honoraria for their time as members of the project research team (e.g. involved in co-facilitating stakeholder focus groups, involved in data collection and/or analysis, etc.)
  - e. Disclosure of previous individual research funding and/or applications for another RANZCP grant/s in the same College awards and grants application year (only one grant will be awarded if deemed successfully suitable for more than one grant).
  - f. Signed consent/agreement by the applicant or applicant team to:
    - i. submit a progress report to the RANZCP Foundation Committee within 12 months of receipt of funding;
    - ii. have their name(s) published in RANZCP publications and media (e.g. annual reviews, social media, newsletters and website), including photographs and biographies as relevant; and
    - iii. formally acknowledge the support of the RANZCP Foundation Catalyst Grant in any publication arising from the research, as well as make reference to the support of the RANZCP Foundation in any subsequent application for funding, and, where further funding is provided, to the final research project and publication.

## Selection criteria

Grant applications will be assessed according to the following selection criteria:

1. The capacity of the proposal to advance the Foundation's vision and/or mission statement, in recognition of the value of psychiatry to have a positive and lasting social and public health impact for Australian, New Zealand, and/or neighbouring regions' individuals, communities and populations.
2. The degree of alignment with the Foundation's thematic focus areas, recognising the need for proposals to contribute to the Foundation's strategic focus, as identified by the Committee. The current thematic focus areas are:
  - a. preventing and treating mental illness (improving primary and secondary individual care)
  - b. mental health of communities (addressing the systemic needs of identified or vulnerable groups in the community); and
  - c. maintaining mental health and wellbeing across the lifespan (taking an intergenerational approach to achieving positive mental health outcomes).
3. How the proposal aligns and contributes to the following types of activities that it supports, and will ensure that an appropriate balance of the following types of activities is achieved:

- a. Research.
  - b. Clinical work.
  - c. External partnerships.
  - d. Special projects and initiatives.
4. The capacity and capability of the proposal to:
    - a. have a demonstrable impact for individuals, families and communities; and
    - b. be implemented to improve mental health and wellbeing outcomes for individuals, families and communities.
  5. The availability of any potential alternative, or more appropriate funding sources for the project or activity, including the possibility of joint or co-funded partnership projects with another organisation that are better placed to achieve the objectives of the proposal.
  6. Whether there are any actual or perceived conflicts of interest in the Foundation making a recommendation to award or grant funding to the applicant that are either contained in any disclosure statements provided or are identified by the Committee in its assessment of the application.
  7. That the proposal is, in the opinion of the Committee, of an overall standard and appropriate nature or type for the RANZCP and Foundation to publicly align with and support, as a mental health charity and peak membership organisation representing Australian and New Zealand psychiatrists.
  8. Any financial implications that the proposal may have for the RANZCP Foundation.
  9. Any other relevant criteria deemed appropriate by the RANZCP Foundation Committee or the RANZCP Committee for Research.

### Selection process

- Applications must be submitted by the due date and time as specified on the RANZCP website.
- Applicants are encouraged to ask any questions regarding eligibility to apply for a grant prior to the submission date via email to [foundation@ranzcp.org](mailto:foundation@ranzcp.org). Detailed/technical feedback to assist applicants' submissions will not be provided.
- Applicants' complete submissions and research protocols will be assessed by the Committee for Research, who will provide a recommendation to the RANZCP Foundation Committee for any award of grant funding.
- The RANZCP Foundation Committee will consider all eligible applications and decide whether to recommend any award of grant funding to eligible applicants.
- The RANZCP Foundation reserves the right to:
  - consult with other College committees and expert groups to assist in its decision-making.
  - make no award of grant funding where, in its opinion, no suitable applications are received.
  - where possible, provide feedback and advice to unsuccessful applicants.
- All applicants will be notified of the outcome of their application, regardless of outcome.

### How to submit an application

Applications should be completed using the prescribed application form and sent to [foundation@ranzcp.org](mailto:foundation@ranzcp.org). Please keep applications to a maximum of 10 pages.

### Revision Record Footer

<b>Contact:</b>	<b>Manager, Membership Development</b>		
Date	Version	Approver	Description
May 2021	1.0	B2021/8 R12	New Document
2022			<b>NEXT REVIEW</b>