

# Terms of Reference

## The Faculty of Psychiatry of Old Age Psychiatric Trainee Prize for Scholarly Project



<b>Authorizing Body :</b>	Board
<b>Responsible Committee/</b>	Faculty of Psychiatry of Old Age
<b>Responsible Department:</b>	Membership and Events
<b>Document Code:</b>	<b>TOR RANZCP Faculty of Psychiatry of Old Age Psychiatric Trainee Prize for Scholarly Project</b>

### Description:

The RANZCP's Faculty of Psychiatry of Old Age Psychiatric Trainee Prize for Scholarly Project was established in 2012 to promote excellence in advancing the Quality of Life in Older People with Mental Illness by:

- Encouraging and promoting the highest clinical and ethical standards in the delivery of Psychiatry of Old Age services amongst psychiatry trainees in Australia and New Zealand.
- Encouraging and promoting training in Psychiatry of Old Age of the highest standard for psychiatrists, trainee psychiatrists, medical students, related health professionals, students of related health professions and other medical practitioners.

The Prize is made available annually and will facilitate presentation of the winning work at the RANZCP Congress.

### Eligibility Criteria:

The Award is open to Advanced Trainees in Psychiatry of Old Age, or Fellows who have achieved the Advanced Certificate in Psychiatry of Old Age within the 24 months prior to the submission deadline.

Applicants shall have completed meritorious research in the field of psychiatry of old age, either conducted within the Advanced Training program in Psychiatry of Old Age or the subsequent two years after the granting of an Advanced Certificate. Research should have been performed at least partly in Australasia, within the 2 years prior to application for the Award.

The Award may be made to one person, or can be shared amongst two or more if of equal merit. If there are no suitable applicants, the Award will not be made in that year. Previous recipients of the Award will not be eligible to receive the Award on a further occasion.

The Prize will be awarded for the best scholarly project focused on issues relevant to Psychiatry of Old Age. If there are no suitable applicants, the Prize will not be made in that year. Previous recipients of the Prize will not be eligible to receive the Prize on a further occasion.

### Form of Award:

The Prize comprises of:

- An award certificate
- Reimbursement of funds to the value of \$1500 for RANZCP Congress day registration for one person, economy flights and one night accommodation for one person (to enable the presentation of the winning essay and to receive the prize).
- \$500

In addition, all applicants meeting a satisfactory standard receive a certificate acknowledging this.

### Frequency:

The Prize will be made annually, in accordance with the Awards Submission Process. The Prize will then be formally conferred at the College Ceremony the following May. If there are no suitable applicants, the Prize will not be awarded for that year.

### **Application Process:**

Fellows and Advanced Trainees who meet the criteria are required to submit a cover letter and an anonymised copy of their research work (which is the subject of the Award) to the RANZCP before the due date. Submissions may take the form of: the Advanced Certificate in Psychiatry of Old Age Research Project; a published article; a draft article suitable for publication; or a 2-3 page structured synopsis. Where there are multiple authors involved, the application must indicate the contribution of the applicant's work.

### **Selection Criteria:**

In making a recommendation the Selection Panel will consider the scholarly project submitted for its contribution to the quality of life in older people with a mental illness. The marking will be based upon guidelines developed for the marking of scholarly projects.

In the opinion of the Selection Panel the research which is subject of the Award shall be judged to be of sufficient merit to warrant the Award being presented in a given year; and be original work primarily researched by the applicant.

The Selection Panel will review applications on the basis of:

- Originality
- Scientific Merit
- Contribution to the knowledge base of psychiatry of old age

### **Selection Panel Composition:**

The Selection Panel shall consist of the Chair and one other member of the Faculty of Psychiatry of Old Age, and a member of the Subcommittee for Advanced Training Psychiatry of Old Age.

### **Approval Process:**

The Selection Panel will make a recommendation to the Faculty of Psychiatry of Old Age Committee for approval. The Prize recipient(s) will be advised to the Board.

### **Contact Information:**

Please contact Membership Services on 03 9601 4962 or email [awards@ranzcp.org](mailto:awards@ranzcp.org).

### **Revision Record Footer**

<b>Contact:</b>	<b>Executive Manager, Membership and Events and Senior Manager, Corporate Governance and Risk</b>		
<b>Date</b>	<b>Version</b>	<b>Approver</b>	<b>Description</b>
	1.0		New document
June 2018	1.1	Senior Manager, Governance and Manager, Membership Engagement	Updated to clarify administrative processes.

