Dear Member

We write to provide you with Notice that the Annual General Meeting (AGM) of The Royal Australian and New Zealand College of Psychiatrists (RANZCP) will be held in the Pyrmont Theatre, International Convention Centre Sydney, 14 Darling Drive, Sydney, New South Wales, 2000, Australia on Wednesday, 18 May 2022 at 3.30 pm AEST.

AGENDA

1. Acknowledgment of Country
2. Apologies and quorum
3. Memorial Minute
   The RANZCP respectfully acknowledges the members who have passed since the previous AGM.
4. Ratification of the Minutes of the previous AGM (available on the RANZCP website)
   Resolution 1: It is recommended that the Minutes of the 2021 Annual General Meeting of the RANZCP be accepted.
5. To receive and consider the 2021 Annual Report of the RANZCP Board (available on the RANZCP website)
   ▪ President – A/Prof Vinay Lakra
   ▪ President-Elect and Chair, Members’ Advisory Council – Dr Elizabeth Moore
   ▪ Chair, Education Committee – Dr Nick O’Connor
   ▪ Chair, Corporate Governance and Risk Committee – A/Prof Beth Kotzé
   ▪ Chair, Membership Engagement Committee – Dr Mark Lawrence
   ▪ Chair, Practice, Policy and Partnerships Committee – Dr Sue Mackeson
   Resolution 2: It is recommended that the 2021 Annual Report of the RANZCP Board be accepted.
6. To receive and consider the Financial Report and Auditor’s Report for the year ended 31 December 2021 (available on the RANZCP website)
   ▪ Chair, Finance Committee – Prof Neeraj Gill
   ▪ Chair, Audit Committee – Dr Elizabeth Moore
   Resolution 3: It is recommended the Financial Report and Auditor’s Report for the year ended 31 December 2021 of the RANZCP be received.
7. To declare the result of the remote ballot for the election of five Elected Directors (A/Prof Vinay Lakra, President)
8. To declare the appointment of the Appointed Director, Trainee (A/Prof Vinay Lakra, President)
9. Other business – To consider any other business. (A/Prof Vinay Lakra, President)
10. Close of meeting

By order of the RANZCP Board.

Mr Andrew C. Peters
Company Secretary
Dated: 13 April 2022
Notes:

These notes form part of the Notice of AGM.

Members can access a copy of the 2021 Annual Review and Financial Report (including the Auditor’s Report) on the RANZCP’s website. A copy may also be obtained by email to ranzcp@ranzcp.org or phone + 61 (0) 3 9640 0646.

Proxies

A Fellow unable to attend the meeting in person has the right to appoint a Proxy (the Appointment of Proxy form is available on the RANZCP’s website). Only a Fellow may be appointed as a Proxy.

The Chairperson intends to vote all available proxies in favour of each item of business.

AGM Recording

The AGM may be recorded for the purposes of minute taking.

Attendance, Voting and Speaking at the AGM

Pursuant to Articles 3.3.4, 3.4.2, 3.5.2, 3.6.3 and 3.7.2 of the RANZCP Constitution:

- Fellows are entitled to attend, speak and vote at the AGM.
- Associates (Trainees), Affiliates, Honorary Fellows, and International Corresponding Members are entitled to attend and speak, but are not entitled to vote at the AGM.

Voting on resolutions at the AGM

All resolutions proposed at the AGM will be decided by a show of hands in accordance with Articles 7.3.2 and 7.5.1 of the RANZCP Constitution.

Asking questions at the AGM

There will be opportunity for Members to ask questions at the AGM.

However, Members are invited to submit questions related to the content of the AGM in advance of the meeting. Questions may be submitted to the Company Secretary, Andrew Peters, by email to ranzcp@ranzcp.org or by facsimile to +61 (0) 3 9642 5652.