Practice **Peer Review**

Continuing Professional Development Program



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| **PRACTICE DEVELOPMENT**  SMARTER discussion goals template | **Note:** This template has been designed to assist members with the formulation of a practice development discussion |
| **SMARTER Goals – specific, measurable, attainable, realistic, timely, evidence based and reviewable** | | |

**SPECIFIC**

State exactly what you want to accomplish and be concise.

Participants can aim for an action statement to inspire the discussion.

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**MEASURABLE**

How will you demonstrate and evaluate the success or failure of your goal?

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**ATTAINABLE**

The goal should be challenging and attainable. What are the strategies associated?

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**RELEVANT**

How does the goal tie into your key responsibilities? If appropriate, is it aligned to your health service’s objectives?

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**TIMELY**

Time bound set a target date, the “by when”, including deadlines, dates and frequency.

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**EVIDENCE BASED**

Provide a scientific problem solving approach

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**REVIEWABLE**

How will you provide a final evaluation and reflection on the entire process?

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